



Phone (707) 262-1522 Fax (707) 263-4466
P.O. Box 1515, Lakeport, CA 95453
office@kcaeagles.com
www.konoctichristianacademy.com
Equipping students to fulfill their God-given potential

Admission Policy & Procedure

Konocti Christian Academy is committed to providing a Biblical foundation for life that encourages each student to actively choose to follow Christian principles in every academic and social experience. Admission to Konocti Christian Academy is determined on the basis of student transcripts, discipline records, attendance, a personal interview with parent(s) and student, and placement testing. Some students may have difficulty in attaining a satisfactory level of academic achievement at KCA with our advanced curriculum. Konocti Christian Academy is not equipped with the resources required to serve children who are seeking to be admitted into special education programs. Students who seek admission directly following an expulsion, suspension, or behavioral problems at another school will be ineligible for admission until they have experienced success at another school for at least one semester.

Admission Procedure:

1. Obtain an admissions packet from the school office which includes:
 - Application for Enrollment: Complete one form per student
 - Request for Release of School Records
2. After these forms have been completed, return them and the non-refundable registration fee to the office. Fees are refundable only if we are unable to admit students.
3. If requirements are met, a time will be set for placement testing with the classroom teacher.
4. Parents and their child are required to attend an interview with the principal and teacher(s) to determine eligibility of admission.
5. Once a student has been accepted, the following documents are needed prior to September 1st:
 - Kindergarten only:
 - Birth Certificate
 - Immunization Records
 - Report of Health Exam for School Entry
 - 7th Grade only:
 - Immunization Records
6. The signature page of the current Parent-Student Handbook is due back by the end of the first week of school.
7. All new students to KCA will be placed on a 90-day probationary period, at the end of which an evaluation will be made on the student's adjustment. Consideration will be made in the areas of: academics, spiritual development, social adaptability, and the overall fit. If it is determined that a student is not satisfactorily adjusting to KCA in any of these areas, and remediation has not proven to be effective, the student may be asked to seek enrollment elsewhere.