



KONOCTI CHRISTIAN ACADEMY

P.O. Box 1515, Lakeport, CA 95453
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 www.konoctichristianacademy.com

Equipping students to fulfill their God-given potential

ASTEP Information & Enrollment Guidelines – 2021-22

After School Training and Enrichment Program

During ASTEP students are provided a snack, have assisted homework time, and enjoy indoor/outdoor play time, reading and other activities.

FEES

ANNUAL REGISTRATION/SUPPLY FEE	\$100
# DAYS PER WEEK	MONTHLY FEE
1	\$75
2	\$150
3	\$200
4	\$250
5	\$300
Drop-In Rate (if offered)	\$7.50 per hour

HOURS/DAYS OF OPERATION

- ⊕ 3:00 pm to 5:30 pm, Monday-Thursday
- ⊕ 2:00 pm to 5:30 pm, Friday
- ⊕ 12:00 pm to 5:30 pm, minimum days

HOLIDAYS

ASTEP will be closed for all school holidays as per the published calendar. Parents must secure alternative childcare for these dates.

To contact ASTEP after school hours, please call the **ASTEP cell phone @ 707-245-0745**.

FINANCIAL OBLIGATIONS

REGISTRATION: The \$100 Annual Registration & Supply fee is a non-refundable fee applicable to all students, except when KCA denies admittance to the program.

PAYMENT POLICY: Fees incurred for prepaid plans (1-5 days per week) are billed and due on the first of each month September through June. If the student is enrolled on a “drop-in” basis, hours will be totaled at the end of each month and billed on the following month’s invoice. The monthly fee for KCA ASTEP care is based upon the number of days per week you agree to use the program, not the actual hours of attendance. Any extra hours, above and beyond your schedule, will be added hours billed at the hourly rate.

The monthly fee for prepaid KCA ASTEP provides allowances for minimum school days and holidays averaged for the entire school year. For 2021-22, **the only exceptions to ten equal monthly installments are: September, November, and April will be 25% less than the normal monthly fee, and December and June will be 50% less than the normal monthly fee.** These exceptions are based upon the weeks school is not in session during these months. In the event of an unanticipated school closure, prepaid fees will be adjusted accordingly.

LATE PICK-UP: The program ends at 5:30 pm each day. If your student has not been picked up by 5:35 pm, you will be billed at \$1 per each additional minute.

PROGRAM WITHDRAWAL: A one-month written notice of intent to withdraw your child from the program is required.

Notice of Nondiscriminatory Policy as to Students: Konocti Christian Academy admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, or national and ethnic origin in the administration of its educational policies, admissions policies, scholarship programs, and athletic and other school-administered programs.