



KONOCTI CHRISTIAN ACADEMY

P.O. Box 1515, Lakeport, CA 95453
Phone 707-262-1522 ~ Fax 707-263-4466
office@kcaeagles.com
www.konoctichristianacademy.com

'equipping students to fulfill their God-given potential'

Konocti Christian Academy COVID-19 Site-Specific Protection Plan

The following are recommendations for minimizing the risk of COVID-19 transmission when KCA returns to classroom learning. This plan is subject to change as we learn more about COVID-19 transmission and as we adapt to the needs of our students, staff, and families.

This information was taken from the following references and adapted for KCA's use:

- **COVID-19 and Reopening In-Person Instruction Framework & Public Health Guidance for K-12 Schools in California, 2020-2021 School Year (Preleased January 14, 2021).** Please note that this document combines and updates several existing COVID-19 guidance documents issued by the State of California, and supersedes them all through this date).
(https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/COVID-19/Consolidated_Schools_Guidance.pdf)
- **CDC Operating schools during COVID-19: CDC's Considerations (updated Dec. 31, 2020)**
(<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools.html>)
- **CDC Screening K-12 Students for Symptoms of COVID-19: Limitations and Considerations (updated Nov. 5, 2020)**
(<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/symptom-screening.htm>)
- **CDPH Schools Guidance FAQs (updated Jan. 25, 2021)**
(<https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/Schools-FAQ.aspx>)

General Practices

- A primary goal is to minimize contact (masked or unmasked) between any non-household members within 6 feet of each other for longer than 15 minutes cumulatively in a day.
- Face masks are required indoors for all students, staff, and visitors on campus.
- Face masks are not required outdoors or on the playground unless students are within six feet of each other for extended interaction.

- Stable classroom groups will be maintained. (Same teacher and student group will remain together. Lunch, playground time, and other activities will be adapted to avoid mixing of stable classroom groups.)
- Sharing of items will be avoided when possible. As much as practical, students will be assigned their own books and school supplies.
- Adopt outdoor student assembly.
 - The numbers will be 6 feet apart. This will be used for morning assembly, chapel, and similar events.
- Each classroom will have an assigned set of bleachers from the Fairgrounds for use with outdoor instruction and lunch. These will be in shaded spots whenever possible.
- Students will be reminded to wash hands and/or use hand sanitizer frequently. Students and staff are encouraged to bring unscented hand sanitizer from home, but hand sanitizer will also be available at school.
- COVID-19 Testing information will be provided to KCA staff. Updated Information about COVID-19 testing is available on the Lake County Public Health website at <http://health.co.lake.ca.us/Coronavirus/Testing.htm>.
- Physical barriers (clear plastic screens) may be used in high-traffic areas (in the Office, around teachers' desks, etc.) and between student desks when six-foot distancing is not possible.
- All buildings (classrooms, office, and restrooms) will be cleaned and disinfected daily.

Student and Staff Health

Our goal is to ensure the health of our KCA Family, and keep KCA open for in-person instruction. During the COVID-19 pandemic, KCA will strictly observe the following policy to protect the health of our students and staff.

- Students or staff may not attend school in-person if any of the following is true:
 - Are you sick today?
 - Have you had a fever (100.4°F) within the last 24 hours?
 - Do you have any unexplained symptoms, including
 - Fever or chills
 - Cough
 - Shortness of breath or difficulty breathing
 - Headache
 - New loss of taste or smell
- Students who experience symptoms that interfere with learning may be sent home.

Face Masks

- For the protection and well-being of our students and staff, in accordance with current state guidelines referenced above, face masks (covering nose and mouth) will be required indoors for all students, faculty and staff when they are within six feet of each other.
- If an individual is unable to wear a face mask, KCA will require a face shield with a drape.
- If a medical condition prevents one from wearing an approved mask or face shield, the KCA Board of Directors will evaluate each situation on a case-by-case basis.
- Face masks are not required outdoors or on the playground unless students are within six feet of each other for extended interaction.
- KCA will utilize outdoor space for instruction as much as feasible and as weather allows.

- Students and staff are encouraged to bring their own face masks or shields, but disposable masks will be available at school.
- Parents checking students in and out, volunteers, and other visitors to KCA must wear a face mask when entering the office, or outdoors while on campus if they are within six feet of others. Disposable masks will be available in the office and each classroom.

Classrooms

- Classrooms will be rearranged to accommodate physical distancing of at least six feet between students and staff whenever feasible.
- Physical barriers (clear plastic screens) may be used in some instances where six-foot distancing is not possible.
- The use of shared/common-touch items will be reduced and/or eliminated as much as feasible. Shared items will be sanitized in between use.
- Airflow will be increased as much as possible by opening windows, adding fans, and/or using built-in fan systems when possible.
- HVAC air filters will be changed regularly.
- Portable air purifying systems may be used.
- Outside food for class parties will be permitted. Please let the teacher know in advance. The teacher will serve food items and will wear disposable gloves. Please bring individual servings (pre-packaged, if possible). Examples might include cupcakes, popsicles, ice cream bars, etc. Large items that require serving (e.g., large cakes, tubs of ice cream, etc.) are not permitted.

Office

- Existing workstations and the Principal's office meet distancing recommendations.
- Clear plastic partitions are installed in front of both office workstations.
- Signage is placed outside of the office as a reminder regarding face mask requirements.
- Hand sanitizer is readily available.
- Common-touch surfaces and/or items will be reduced as much as feasible.
- A "quarantine area" will be designated in the office to accommodate students who become sick/symptomatic at school where they can wait and be supervised until picked up by a parent.

Bathrooms

- Lines to use restrooms at lunch and recesses will be minimized and restructured as much as feasible to avoid overcrowding and maintain distancing.

ASTEP

- The Drop-In option for KCA's After School Training & Enrichment Program (ASTEP) will be suspended during COVID-19 restrictions.
- Only students on a regular ASTEP schedule will be accepted.
- This is intended to maintain a stable student group for families who require ASTEP.

- The use of shared/common-touch items is reduced and/or eliminated as much as feasible. Shared items will be sanitized in between use.
- Any snacks/drinks provided will be in individual servings (existing practice).

Morning Drop-Off

- Two parent volunteers will ask screening questions and take the temperatures of students using touchless thermometers before they can leave the car.
 - Students running a temperature of 100.4°F or more will remain with their parent and will not be allowed to attend school until their symptoms resolve and there is no fever for 24 hours.
 - Screening questions will be laminated for use by volunteers. If any answers are “Yes” then the student will not be allowed to exit the vehicle.
 - Is the student experiencing any unexplained symptoms such as: chills, cough, shortness of breath, respiratory illness, sore throat, or new loss of taste/smell?
 - Has the student been in close contact with anyone who is sick with flu-like symptoms or has been diagnosed with COVID-19?
- Students may be dropped off from 7:45-8:30am.
 - Students in K-4 should be dropped off at the main campus.
 - Students in grades 5-8 should be dropped off at Fiesta Park.
- Students will remain in their stable classroom’s assigned playground area until morning assembly at 8:25 AM.

Line-up before Class

- Students will line-up before class using a color/number system to maximize distancing.
- This same color/number system may be used for playground equipment, chapel, etc.
- On rainy, smokey, or other days when outdoor assembly is not advised, then students will proceed directly to their classrooms as directed by the yard duty/staff.

Recess, Playground & PE

- KCA may utilize additional outdoor space on the fairgrounds campus (e.g. Fiesta Park) to help maximize distancing.
- Recess and PE times will be evaluated and/or further staggered to reduce the number of students on the playground at one time.
- Playground areas will be scheduled for use by stable classroom groups.
- Permitted playground activities will be evaluated to reduce high-contact sports, with a focus on skills-related games.
- Play equipment:
 - Each stable classroom will have its own designated playground toys (jump ropes, chalk, balls, etc.)
 - No sharing playground toys between classes will be permitted.
 - Playground equipment will be cleaned daily.

- Personal toys and/or playground equipment from home are not permitted.
- Students will have recess in their designated classroom stable group on rainy days (existing practice).

Lunch

- The primary goal will be to maintain physical distancing in stable groups.
- The requirement that students must sit down to eat remains unchanged.
- Students will eat outdoors when weather allows.
- Students will eat in their classroom's stable group on rainy days.
- Students will not be permitted to use microwaves. Please pack lunches containing items that do not need to be heated.
- The Friday Hot Lunch program with Kelseyville Unified School District is suspended until further notice.
- Students will need to bring lunches and snacks from home Monday-Friday.
- Students will need to bring a water bottle from home labeled with their name.
- Students will need to bring all their own cutlery/utensils.

Afternoon Dismissal/Pick-Up

- Teachers will assemble students on the color-numbers for afternoon dismissal or dismiss students from their classrooms, as dictated by the weather conditions.
- Staff and volunteers will dismiss students as their rides arrive.
- Parents are asked to remain in vehicles during pick up.
- This system may be evaluated and/or changed as necessary.

Friday Chapel

- Friday Chapel will be facilitated outdoors as weather permits.
- Students will carry their chairs out to their playground numbers.
- Outdoor singing and/or worship may be permitted with distancing and face masks in place.
- If weather does not permit outdoor chapel, then Chapel will be conducted by a speaker over Google Meet or via a pre-recorded video in classrooms.

Activity Participation Agreement

- While KCA is taking all the precautions available to us to keep our students, staff and volunteers as safe as possible, we cannot guarantee that no one will contract COVID-19.
- Parents will be required to sign the attached Activity Participation Agreement (APA) indicating that they understand and accept the risk of potential exposure to COVID-19 by having their child(ren) attend school in-person. This APA is also applicable to parent/family volunteers.

Exposure Protocol

KCA will use the Lake County Office of Education's COVID-19 Exposure Protocol shown on the following pages

(<https://docs.google.com/viewerng/viewer?url=https://www.lakecoe.org/cms/lib/CA50000161/Centricity/Domain/1139/20201201+Lake+County+School+Guidance+with+flow+sheets+LCOE.pdf>) (updated December 1, 2020).